



JUL 30 2013

Our Ref. 95363  
File#: 60100-30/NYIT/1213NYIT0007

Dr. Rahmat Shoureshi  
Provost and Vice President for Academic Affairs  
New York Institute of Technology  
Northern Blvd  
Old Westbury NY 11568-8000  
USA

Dear Dr. Shoureshi:

The New York Institute of Technology's application for consent to offer Master's of Business Administration (MBA) degrees with concentrations in Finance, Health Care Administration, and Hospitality and Tourism has now completed all stages of the quality assessment process established under the *Degree Authorization Act*.

At its meeting of June 10, 2013, the Degree Quality Assessment Board (the Board) found the proposal met the quality assessment criteria for private and out-of-province public institutions for an MBA (Finance) degree and an MBA (Tourism) degree. The Board recommended that consent be limited to these two degree programs at this time.

I am in agreement with the Board's recommendation and am therefore pleased to give the New York Institute of Technology consent to offer, advertise and grant an MBA (Finance) degree and an MBA (Tourism) degree under Section 3(1) of the *Degree Authorization Act*, with the attached *Standard Terms and Conditions of Consent* that apply to all institutions receiving consent.

I wish you the very best in launching these two master's degree programs.

Sincerely,

A handwritten signature in black ink, appearing to read "Amrik Virk".

Amrik Virk  
Minister

Attachment

pc: Distribution List Follows

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pc: Dr. Martin Gerson, Executive Director and Campus Dean  
New York Institute of Technology – Vancouver Campus

Degree Quality Assessment Board

## TERMS AND CONDITIONS OF MINISTERIAL CONSENT

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**Name of Institution:** New York Institute of Technology

**Consent for:**

- **Master of Business Administration (Finance)**
- **Master of Business Administration (Tourism)**

The following standard terms and conditions are attached to the consent from the Minister of Advanced Education under section 4(3) of the *Degree Authorization Act*.

- 1) **Consent period:** The consent period will normally be five years.
- 2) **Scope of consent:** Consent will be specific to the activity, program (major and minor, if specified) and site described in the submitted application.

The consent holder must inform the minister before implementation of any material change in circumstance (i.e., ownership change, location change, material change in learning outcomes, the minimum qualifications of faculty), or of substantive changes (i.e., termination or suspension of programs that have consent), which may change the scope of consent.

- 3) **Consent not transferable:** A consent is not transferable.
- 4) **Notice for students and public:** The following must appear in the consent holder's current calendar, and in the student's enrolment contract:

*This program is offered under the written consent of the Minister of Advanced Education effective (consent date) having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless, prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (for example, acceptable to potential employers, professional licensing bodies, or other educational institutions).*

- 5) **Advertising:** A consent holder must not use any term or phrase in advertising that refers to approval of the minister or the Government of British Columbia other than that the program is offered under the written consent of the minister.
- 6) **Program Implementation:** The consent holder must enroll students in the degree program within three years from the date of consent. If the degree program is not offered within the three-year time period, consent is automatically revoked.
- 7) **Reporting:** A consent holder must provide the following information to the minister when requested:
  - if accredited in another jurisdiction, proof of continuing legal and accreditation status, and any variation in status;
  - A report on the current academic standards for each degree program for which consent has been granted, including but not limited to:



## TERMS AND CONDITIONS OF MINISTERIAL CONSENT

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- number and percentage of teaching staff/faculty by level of education, professional designations and experience;
- number of full time equivalent (FTE) degree students per full time equivalent (FTE) teaching staff/faculty;
- the institution's annual report (including audited financial statement);
- the institution's most recent calendar;
- tuition and related fees for the degree programs for which consent has been granted;
- student full time equivalent (FTE) enrolment in programs by year, for which consent has been granted;
- number of degrees granted in the previous year for programs for which consent has been granted;
- student attrition and retention rates;
- job placement rates (both direct and indirect);
- employer satisfaction;
- student satisfaction;
- number and nature of transfer agreements entered into the previous year regarding programs for which consent has been granted; and
- other performance measures requested by the minister.

8) **Entitlement of consent holder to government funding:** Ministerial consent does not entitle the consent holder to funding from the government of British Columbia.

9) **Revocation and suspension of consent:**

A consent holder's failure to comply with any terms and conditions or any legislative obligation may lead the minister to amend, suspend or revoke consent. The Degree Quality Assessment Board may also recommend that the minister amend, suspend or revoke consent as a result of a comprehensive review which determined that the quality of the degree program had not been maintained.

10) **Financial security:** The consent holder must meet conditions established regarding the security of tuition fees. These are outlined in the Degree Authorization Regulations established pursuant to Section 9(1) of the *Degree Authorization Act*.

11) **Access to and security of student transcripts:** The consent holder must meet the requirements regarding the access to and security of student transcripts established under Section 4(4) of the *Degree Authorization Act*.

12) **Student contracts:** A consent holder must have an enrolment contract for students enrolling in degree programs. The student's obligation under the contract must not exceed a period of 12 consecutive months. The contract must include the following:

- the title of the program and name of degree;
- the start date and end date;
- policies on student withdrawal and refund of fees and charges; and
- the statement required under term and condition #4.



**TERMS AND CONDITIONS OF MINISTERIAL CONSENT**

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13) **Awareness of policies affecting students:** A consent holder must have a calendar or other comparable publication available to students and the public setting forth the following:

- admissions requirements and procedures;
- programs and courses with indication of when they are offered;
- rules and regulations for student, faculty and employee conduct;
- degree completion requirements;
- method of course delivery;
- tuition and other fees;
- transfer arrangements currently in place. If the consent holder has no credit transfer arrangements in place, the consent holder must indicate that no such arrangements exist.

14) **Misrepresentation or malfeasance:** The minister may deny, suspend, or revoke consent, where the following has taken place, or was taking place, at any time during or after the consent process until such time as the minister is satisfied that the situation has been remedied:

- information provided for reviews was not truthful and complete; and/or,
- misrepresentations, falsehood, fraud, abuse, or charges pending against the institution or its staff members for violations of law had occurred, or was occurring.

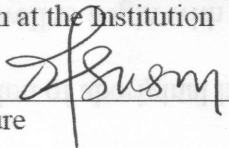
I acknowledge that I understand the terms and conditions attached to consent, that all information provided in the application is true, and that I agree to comply with all representations made during the course of the application, and with the terms and conditions of consent.

MARTIN GERSON

Name of authorized representative

Executive Director and Campus Dean, NYIT Nancoover

Position at the Institution



Signature

2013-08-03

Date